UNITED SERVICE INSTITUTION (USI) OF INDIA

MEMBERSHIP APPLICATION *(For Details See Reverse)*

The Director General, USI
Off Rao Tula Ram Marg (Opposite Signals Enclave)
Post Bag No. 8, Vasant Vihar PO
New Delhi - 110 057

Dear Sir,

1. Please register me as a: ☐ Life Member ☐ Ordinary Member ☐ Course Member

2. I undertake to abide by the Rules and Bye Laws...

(a) Personal No. : Rank
(b) Name :
(c) Decorations :
(d) Service : (Proof to be attached)
(e) Arm / Corps / Regt / Branch :
(f) Date of Birth : (g) Serving : ☐ **Retired :** ☐
(h) Date of Commission / Batch / Course :
(i) Appointment :
(j) Address:
(i) Office/Unit/Residential :
(ii) Permanent :
(iii) Email :
(iv) Tele Office : Residence : Mobile :

3. I also wish to enroll for the following course:
DSSC/DSTSC (Army) ☐ DSSC/PME (Navy) ☐ DSSC (IAF) ☐ Part 'B' ☐ Part 'D' ☐

4. Course Enrollment Details:
N/A

5. Payment: Multicity Cheque / DD No _____ dt _____ for Rs. attached.

6. Any other information:

7. Proof of Identity is attached:
(a) Retired Officers: Copy of Retd Offrs Defence I Card, etc.
(b) Serving Officers: Any of above or counter signature of unit / formation staff officer.

Yours faithfully,

Date 23-11-2026

FOR OFFICE USE ONLY

8. Eligibility _____
9. Remarks, if any _____
Date 2026
10. Accepted / Rejected _____ **Director (Adm)** _____
Date 2026
11. Membership No. _____
Course Index No. _____

Director General USI _____

12. Receipt No _____ dt _____ 2026
13. Name / Signature with date of Membership Clerk and cashier _____ _____

NOTES

1. **General.** Both serving and retired officers, as per the eligibility criteria given in Para 2 below, and cadets from Defence Service Academies are eligible. Membership is granted exclusively to eligible individuals and does not extend to dependents. The USI reserves the right to accept or reject applications.

2. **Subscription Rates.**

Type	Category	Initial Payment	Renewal	Eligibility
(a) Life Membership (Valid for 20 Years from Date of Membership) Entrance fee of Rs. 4000/- included in initial payment	(i) Armed Forces Officers	Rs. 14000/-	Rs. 10000/-	Army, Navy, IAF officers
	(ii) Entitled Civilian	Rs. 18000/-	Rs. 14000/-	IAS, IFS, IPS, Class-I Gazetted officers of Gp 'A' Central Services
(b) Ordinary Membership (For 3 years commencing 01 Apr) Entrance fee of Rs. 1000/- included in initial payment	(i) Armed Forces Officers	Rs. 5000/-	Rs. 4000/-	Army, Navy, IAF officers
	(ii) Cadets of Service Academies, NDA & Midshipmen	Rs. 5000/-	Rs. 4000/-	—
	(iii) Entitled Civilians	Rs. 6000/-	Rs. 5000/-	IAS, IFS, IPS, Class-I Gazetted officers of Gp 'A' Central Services
(c) Course Membership (Valid for 365 days from registration or one course only)	—	Rs. 1500/-	—	Serving Army, Navy, IAF officers only

   Note – Facilities for Life and Ordinary members are same. Grace period of two months from date of expiring of membership for Life Member and upto 31 May for Ordinary Member is allowed for renewal at prevailing rate. Thereafter, entrance fee is to be paid again. No notice is sent for renewal. For conversion from Ordinary to Life Membership only the entrance fee portion will be adjusted. Course Membership is not renewable and is valid for one course only.

3. **Issue of Membership card:** Digital membership card through Email ID and Physical Membership card shall be issued, along with proof of identity. Member's personal visit is necessary to sign the membership register.

4. **USI Journal.** Published digitally every quarter; it can be accessed on our website www.usiofindia.org.

5. **Lectures.** Programme of lectures / seminars is posted on the Web Site. All members are eligible to attend.

6. **Telephone / Fax / Email / Website.**
   - Telephone: Director (Adm) Direct – 011-20862316; Course Section – 011-20862318, Extn 210, Exchange – 011-20862314 / 2320 / 2321
   - Fax: 011-20862324
   - E-mail: diradm@usiofindia.org
   - Website: www.usiofindia.org

7. **Activities.**
   - Library services.
   - Lectures, discussions, seminars.
   - Correspondence courses for serving defence officers (Promotion Examinations Part B, Part D, DSSC (Army/Navy/IAF), TSOC Entrance Examinations and Contact Programme for DSSC).
   - Essay Competitions.
   - Research.

8. **Timings for Visitors / Members.**
   - Office: 1000 – 1230 H and 1400 – 1530 H. Mon to Fri except holidays.
   - Library: 1000 – 1530 H Mon to Fri except holidays. No issue/receipts from 1300 to 1345 H.